

**RESOLUTION No. 2021-658**  
*(Boards and Commissions Membership Selection)*  
*(Repealing Res. 2019-598)*

**A RESOLUTION DEFINING A SELECTION PROCESS FOR  
APPOINTEES TO BOARDS AND COMMISSIONS OF THE CITY OF  
PARKER, COLLIN COUNTY, TEXAS.**

**WHEREAS**, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

**NOW, THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

**SECTION 1.** Candidate Pool. The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. Candidates may be considered from:

1. Existing Board and Commission Alternates who are interested in becoming voting board or commission members on which they serve as an alternate,
2. Members of other boards or commissions who are interested in transferring to the open board or commission
3. Recent board or commission applicants
4. Citizens of Parker who are not yet on a board or commission,

**SECTION 2.** Simultaneous Membership Prohibition. In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

**SECTION 3.** Qualification Process.

- 1) City Staff will check candidates for basic qualifications such as; residency, other Board membership in Parker, etc.
- 2) Staff will present qualified candidates to each Board if requested, and to Council.
- 3) The Council will review the recommendations and may select Applicants for interviews. Interviews for the Zoning Board of Adjustments may be held either in open or executive session. All other interviews will be in open session.

**SECTION 4.** Officer Appointment Process. Officers of Boards and Commissions shall be appointed by nomination and majority vote by board or commission members appointed by City Council.

**SECTION 5.** Each Board and Commission shall determine an attendance meeting policy for members and notify the City Council of said policy.

**SECTION 6.** The Home Rule Charter Commission (“HRCC”) or any future Home Rule Charter Review Committee (“HRCRC”) shall be considered exempt from the requirements and restrictions of this Resolution. Membership criteria and selection of members to the HRCC or HRCRC shall be determined by the City Council.

**SECTION 7.** This resolution is effective upon its passage. Resolution 2019-598 is repealed and restated by this resolution.

**APPROVED AND ADOPTED** this 19th day of January, 2021.

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Lee Pettle, Mayor

ATTESTED:

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Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

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Brandon Shelby, City Attorney